

DATA: 19.11.2018

**JOB - (PART TIME / FULL TIME) DUTCH SPEAKER - SOCIAL MEDIA  
REPRESENTATIVE (M/F) / ELEVUS - LISBOA**

**Ref<sup>a</sup> do Anúncio: GIP/Outubro 2018/0171**

*Elevus is a portuguese company of the Onebiz Group, SGPS – a business group that currently develops six business areas: Finance, Consulting, Tourism & Real Estate, Technology, Health & Aesthetics.*

*Therefore, **Elevus** is presented to the market as a company of Consulting and Human Resources Integrated Management, presenting professional solutions adapted to the new challenges of the organizations.*

### **JOB DESCRIPTION**

*Elevus is recruiting a Social Media Representative with native/fluent level of the **DUTCH** language. Our client is a Global Business Process Outsourcer, specialized in Customer Experience Management across voice, social and digital channels.*

### **SOCIAL MEDIA REPRESENTATIVE - DUTCH SPEAKER (M/F)**

#### **QUALIFICATIONS**

- *EU citizenship or valid residence visa/work permit;*
- *High School Diploma or higher;*
- *Native or fluent (level C1/C2) in DUTCH;*
- *Good knowledge (Level B) in English;*
- *Excellent communication skills and pro-activity;*
- *Ease of interpersonal and teamwork;*
- *Be recognized for attention to detail and high energy;*
- *Enjoy challenges and be eager to join an exciting high growth company.*



- *Listen and respond to customers' needs and concerns in a simple way to ensure their satisfaction;*
- *Provide information about products and services;*
- *Take orders, determine charges, and oversee billing or payments;*
- *Review or make changes to customer accounts;*
- *Handle returns or complaints;*
- *Record details of customer contacts and actions taken;*
- *Research answers or solutions as needed;*
- *Refer customers to supervisors, managers, or others who can help.*

**OFFER:**

- *Opportunity to work in a multicultural team within an international environment;*
- *Integration into a solid and growing company;*
- *Workplace: Lisbon, Portugal;*
- *Direct contract with the final client;*
- *Base salary + food allowance + bonus + health insurance (after 6 months);*
- *Relocation Package: Accommodation (all expenses included), Airport pickup, refund first flight (after 6 months), two-way ticket to homeland, free sports activities and Portuguese lessons.*

**ADDITIONAL INFORMATION:**

- *Interested parties should send an e-mail to [gipi@autonoma.pt](mailto:gipi@autonoma.pt), indicating in the subject the ad reference, full name and student number, attaching the detailed curriculum vitae (preferably European model) with passport photograph.*
- *Only applications from UAL students and alumni will be considered.*

**DEADLINE FOR APPLICATION:** November 30, 2018.