



JOB (F/M) – GRADUATE IN OPERATIONAL RISK - LEONTEQ – LISBON

Reference Ad: GIP/ October2021 – 0438

DEADLINE FOR APPLICATION: December 31th, 2021

Leonteq Securities AG (“Leonteq”) has a Graduate Program designed to develop future experts, leaders, innovators and entrepreneurs. The program will equip the next generation of top university talents for a long-term career within our company.

GRADUATE IN OPERATIONAL RISK

CANDIDATE PROFILE

REQUIREMENTS:

- *Master in business administration, economics or law;*
- *Attention to details;*
- *Relevant working experience in a big four company, financial institution or consultancy firm is a plus;*
- *Fast learner with high levels of professionalism and diplomacy;*
- *Excellent communication and presentation skills;*
- *Proactive, dynamic, independent and reliable;*
- *Output-driven while having high quality standards;*
- *Showing team player mentality and passion for your work;*
- *IT skills: MS Excel, MS Word, MS Powerpoint, viflow is a plus;*
- *Language skills: Full working proficiency in English.*

ATTRIBUTES:

- *Highly motivated and curious;*
- *Performance-oriented;*
- *Long-term committed;*
- *Dynamic, reliable, polite, honest and constructive;*
- *Eager to act as an intrapreneur in a leading finance and technology company;*
- *Able to perform in a challenging environment;*
- *Interested in new technologies and innovations;*
- *Committed to embrace the Leonteq corporate culture.*

KEY RESPONSIBILITIES:

- *Coordinate, operate and upgrade Internal Control System;*
- *Maintain and develop cartography of processes (incl. embedded controls) and their associated risks in consultation with business units. Identify, analyse and follow up on improvements of business processes and controls;*



- *Assist in production of ISAE 3402 certifications;*
- *Investigate operational risk events and track mitigation measures of operational risk events;*
- *Operational risk assessments;*
- *Assist in audit management with external and internal auditors;*
- *Assist in senior management reporting by Operational Risk Team;*
- *Contribute to team effort by assisting other team members when necessary.*

YOUR BENEFITS:

- *Attractive Graduate role within a growing and global finance and technology company;*
- *Thorough understanding of the strategy, vision, mission, guiding principles, values and core business capabilities of Leonteq;*
- *Profound insight into the finance industry and Leonteq's own IT platform;*
- *Tailored, business-specific training providing the necessary technical skills to be highly effective in your role;*
- *Two intensive one-week off-site training classes;*
- *Development of communication and interpersonal skills;*
- *Opportunity to build a strong network amongst both your peers and experienced professionals from across the firm to understand what makes Leonteq a great place to build a long-term career;*
- *Multi-cultural work environment with an innovative and inspiring corporate culture;*
- *Direct exposure to management and flat hierarchies where every idea is treasured;*
- *Exposure to groundbreaking, cutting-edge and challenging projects to bring Leonteq to the next level of success.*

ADDITIONAL INFORMATION:

- *Interested parties should send an e-mail to: daniela.besteiro@leonteq.com*